

AGENDA
BOARD OF DIRECTORS
HILTON CREEK COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

WHEN: **TUESDAY, MAY 12, 2020**

TIME: **5:00 P.M.**

WHERE: **TELECONFERENCE**

****NOTE:** Members of the public will have the opportunity to directly address the Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. In order to better accommodate members of the public, specific times for Agenda Items will be heard at the specified time or soon thereafter. Agenda Items without specific times may be rearranged to accommodate the Board's schedule. All public comments will be limited by the President of the Board to a speaking time of five minutes.

1. Call the meeting to order
2. ADDITIONS TO AGENDA – Items added to the agenda must be approved by the Board pursuant to Government Code Section 54954.2
3. PUBLIC COMMENT – The public may make a statement or pose questions on Items NOT on the agenda** (see note above)
4. Approval of the minutes of the 4/14/20 Regular Board Meeting
Approval of minutes of the 4/21/20, 4/23/20 and 5/5/20 Special Board Meetings
5. FINANCIAL REPORT – Marianne – Account Status and Actual to Budget Report for the period ending 4/30/20
 - A. Budget 2020/2021 – Worksheets for Sewer Fund and Juniper Drive Fund
 - B. Financial Oversight Policy and Subcommittee
 - C. Sam Mudie request for reduction of Sewer Use Fee Billing
6. NEW BUSINESS
 - A. Employee Handbook – Consider Revisions and Adopt Resolution 2020-02 Approving Amended Employee Handbook
 - B. PERS Employer Paid Member Contributions (EPMC) – Consider and Adopt Resolution 2020-03 Eliminating EPMC
 - C. PEMHCA Health Benefits for Board Members – Consider and Adopt Resolution 2020-04
 - D. Employment Agreement with Kyle Burnett – Consider and Adopt Resolution 2020-05
 - E. Officer Elections
7. OLD BUSINESS
 - A. Planning Issues, RPAC, Community Center

- B. Juniper Drive Special Zone of Benefit – update on Speiss schedule
8. **BILLS TO BE PAID**
9. **SEWER FACILITIES UPDATE – General Manager**
 - A. General Manager Report on status of facilities, operational stability
 - 1) Update on treatment plant
 - B. Chuck Villar Bill for repairs at Hans Resort – discuss reimbursement
 - C. Seal driveway from gate to plant and parking lot at plant
10. **NEW ITEMS/ADDITIONS FOR FUTURE AGENDAS**
11. **CLOSED SESSION – Employee Performance Evaluations**
12. **ADJOURN THE MEETING**

Documents and materials relating to an open session agenda item that are provided to the Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the District Office, by arrangement, by calling the District Secretary at (760) 934-6299.

TELECONFERENCE INFORMATION

As authorized by Governor Newsom’s Executive Order, N-29-20, dated March 17, 2020, the meeting will be held via teleconferencing with members of the Board attending from separate remote locations. This altered format is in observance of recent recommendations by local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19.

Important Notice to the Public Regarding COVID-19

Based on guidance from the California Department of Public Health and the California Governor’s Officer, in order to minimize the spread of the COVID-19 virus, please note the following:

- There is no physical location of the meeting open to the public. If you wish to participate in the meeting via teleconferencing, please email your request to info@hiltoncreekcsd.com. If you wish to make a comment on a specific agenda item before the meeting, please submit your comment via email by 5:00 p.m. on the day prior to the Board meeting. Please submit your comment to info@hiltoncreekcsd.com. All comments will be made a part of the record. Please make sure to submit a separate email for each item that you wish to comment upon.
- If you are watching the live stream of the Board meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please submit your comment to info@hiltoncreekcsd.com. All comments will be made a part of the record. Please make sure to submit a separate email for each item that you wish to comment upon.

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, then please contact Marianne O’Connor at (760) 934-6299. Requests must be made as early as possible, and at least one full business day before the start of the meeting.