

**BOARD OF DIRECTORS
HILTON CREEK COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
TUESDAY, July 9, 2024
5:00 P.M.
Crowley Lake Community Center
58 Pearson Road
Crowley Lake, CA 93546**

AGENDA

1. CALL MEETING TO ORDER

A. Roll Call

2. ADDITIONS TO AGENDA

A. Items added to the agenda must be approved by the Board pursuant to Government Code §54954.2

3. PUBLIC COMMENT

A. The public may make a statement or pose questions on Items **NOT** on the agenda** (see note at end of agenda)

4. PUBLIC HEARINGS

A. DELINQUENT ACCOUNTS REPORT JUNE 30, 2024 – PUBLIC HEARING AND COMMENT – ADOPT RESOLUTION 2024-01

B. AVAILABILITY FEE ACCOUNTS REPORT – JUNE 30, 2024 – PUBLIC HEARING AND COMMENT – ADOPT RESOLUTION 2024-02

C. ADOPTION OF PRELIMINARY BUDGET FISCAL YEAR 2024-2025 - PUBLIC HEARING AND COMMENT – ADOPT RESOLUTION 2024-03

5. CONSENT AGENDA

A. Financial Reports

1. Consideration & Approval of Disbursements List

B. Review & Acceptance of Monthly Financial Reports

1. Account Balances – All Funds

2. Budget Report: YTD Actual to Budget Report – June 2024

3. District Fund Transfers – June, 2024

4. Southern California Edison Report

5. Equipment Use Hours Report

C. Approval of Minutes

1. Minutes of the Regular Board Meeting of June 11, 2024

6. SEWER FACILITIES UPDATE - GENERAL UPDATE

A. General Report on Status of Facilities, Operational Stability

1. Plant Automation

2. Clarifiers

3. Blower / DO Controller

4. Wells

5. Easements, Manholes and Sewer Lines

6. Drying Beds

- 7. Testing and Flows
- 8. Miscellaneous Projects

7. SECRETARY /ADMINISTRATIVE UPDATE

- a. FY 2023-2024 Budget Update
- b. Digitalization Project
- c. Audit Scope and Objectives Fiscal Year 2024-2025

8. NEW BUSINESS

- A. Availability and Connection Fee Rate Study Proposal
- B. Adopt Resolution 2024-04 Ordering Election, Requesting County Elections to Conduct the Election, Requesting Consolidation of the Election, and Specifications of the Election Order
- C. FY 2024/2025 Employee Contracts
 - a. Keith Hafner – Chief Plant Operator
 - b. Jason Hatter – Operator I, Electrician
 - c. Dena Kirwan – Project Assistant
- D. FY 2024/2025 Equipment Use Agreement

9. OLD BUSINESS

- A. Board Vacancy Update
- B. Plant Generator – Discussion regarding engineer
- C. Drying Bed – Discussion regarding engineer and expansion

10. NEW ITEMS/ADDITIONS FOR FUTURE AGENDAS

11. BOARD MEMBER COMMENTS/REPORTS

12. ANNOUNCEMENTS

- A. Regular Board Meeting: August 13, 2024 at 5 p.m.
Crowley Lake Community Center

13. CLOSED SESSION

- A. Personnel Matters – Wastewater Operator II, Board Secretary, Chief Plant Operator, Operator in Training, Perd Diem Employees (Government Code §54957)

14. ADJOURNMENT

****NOTE:** Members of the public will have the opportunity to directly address the Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. In order to better accommodate members of the public, specific times for Agenda Items will be heard at the specified time or soon thereafter. Agenda Items without specific times may be rearranged to accommodate the Board's schedule. All public comments will be limited by the President of the Board to a speaking time of three minutes.